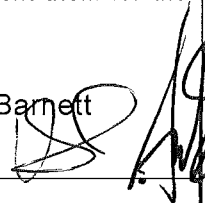
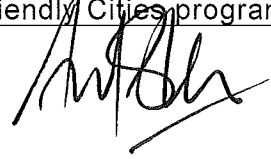


**CONFERENCES/SEMINARS**  
**AUTHORITY FOR ATTENDANCE**

THIS FORM TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE U.K.) AND FOR EMPLOYEES (OUTSIDE THE U.K. ONLY OR, IF ACCOMPANYING A COUNCILLOR, INSIDE THE UK)

<b>1. Title of Conference</b>	CITIES FORUM 2020		
<b>2. Organising Body</b>	European Commission, Directorate-General for Regional and Urban Policy, and the City of Porto		
<b>3. Location</b>	R. Nova da Alfândega, 4050-430 Porto, Portugal		
<b>4. Date(s)</b>	30 <sup>th</sup> and 31 <sup>st</sup> January 2020		
<b>5. Councillor(s) recommended to attend</b>	N/A		
<b>6. Employee(s) recommended to attend</b>	Sunairah Miraj, Dajana Vasili		
<b>7. Cost per person, including travel, etc</b> (Note: If total cost is less than £100, formal Cabinet/Cabinet Member approval is not required)	Delegate Fee	0	
	Accommodation	500	
	Travel	400	
	Total	900	
<b>8. Is participation at this event as part of a group</b>	YES		
<b>9. If so, how many people IN TOTAL will be attending the event as part of that group</b>	Number 2		
<b>10. Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer? If "YES" please state number.</b>	No		
<b>11. Source of Funding (FIS Code)</b>	10569- All costs covered under the UIA-funded MiFriendly Cities Project.		
<b>12. What are the reasons for attendance and what benefits to the City Council are expected from attendance</b>	Coventry City Council is the Main Urban Authority for the MiFriendly Cities Project that is funded through Urban Innovation Funding (UIA). As a part of our commitment to the funder, we have to visit 3 cities in the life of the project to share our learning and learn from other cities. The European Commission, Directorate-General for Regional and Urban Policy, and the City of Porto are organising a conference that will include a dedicated session for all UIA projects that are working to support refugees and migrants. This will help us to network with other cities to exchange knowledge and learn from each other and meet our commitments in to the funder.		

	<p>In addition to attending this event, we will also be able to learn about the good urban practices within Cohesion Policy presented by cities to be able to build this into our future strategy to support refugees and migrants in the city.</p> <p>The city will be involved in the Panel debate "Shaping together the future sustainable urban development and the Urban Agenda for the EU".</p> <p>We will also be participating in focussed workshops on jobs and housing to understand some of the challenges and potential solutions that we will bring back to explore and where implement them for the wider city.</p> <p>Completed By/Signed: Peter Barnett </p> <p>Date: 23 Dec 2019</p>
<p>13. Is this conference part of an overall project involving further visits in the future?</p>	<p>YES/NO- Yes, there will be a series of information sharing events funded as part of the MiFriendly Cities programme.</p>
<p>14. Recommendation of Cabinet Member/ Cabinet/Chair of any other City Council Committee</p> <p>(a) Are you satisfied that there is a genuine reason for attendance and genuine benefit for the Council?</p>	<p>YES/<del>NO</del> </p> <p>YES/<del>NO</del></p>

(b) Will Councillor attendance affect the decision-making processes of the Council?	/NO <u>NIA</u>
(c) Is attendance recommended?	YES/ Signed: Date:
15. Cabinet Member's recommendation	YES <u>Ma</u> Signed: Date:
16. Leader's recommendation	YES/ <del>NO</del> Signed: <u>[Signature]</u> Date: <u>7/4/2020</u>
17. Person responsible for booking conference following approval of attendance	Name: Sunairah Miraj Department: Libraries and Migration Telephone No:

**THIS FORM SHOULD NOW BE RETURNED TO  
THE DEPUTY CHIEF EXECUTIVE (PLACE) (Governance Services Room CH 79)**

*FOR GOVERNANCE SERVICES USE ONLY*

<b>Decision</b>	<i>Cabinet Member/Cabinet</i>
<b>APPROVED / NOT APPROVED</b>	<i>Date:</i>

<b>Notification to:</b>	<u>YES/NO</u>	<u>DATE</u>
(a) Officer responsible for booking conference		
(b) Councillor attending		
(c) Member of Management Board		
(d) Members' Services		
(e) Committee Officer		

<b>Date report back obtained</b>	
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<b>Date of meeting of Scrutiny to receive report back</b>	
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